

PAWLEYS ISLAND CHAPEL RESERVATION*

APPLICANT NAME: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: _____ DATE: _____

***IF THIS FORM IS NOT RETURNED TO US WITHIN 10 DAYS FROM BOOKING DATE, WE WILL RELEASE THE TENTATIVE RESERVATION.**

FOR WHAT OCCASION IS THE CHAPEL BEING REQUESTED?

(Wedding & Rehearsal, Christening, Etc.) _____

DATE(S) RESERVED FOR EVENT: _____ TIME: _____

LIST NAMES, ADDRESSES, & TELEPHONE NUMBERS OF PARTICIPANTS (please print):

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
_____	_____	() _____
_____	_____	() _____

NAME OF MINISTER (**ORDAINED ONLY**): _____

Address: _____ Phone _____

RULES FOR USE OF CHAPEL

***NO CANDLES (NO FIRE OF ANY TYPE)**

Air Conditioner - Do not set temp below 72 degrees!

The A/C will freeze up and there will be no cool air at all.

No Food, Drink, Birdseed, or Rice, etc. allowed inside.

No One Allowed Past Sliding Glass Creekside Doors

No Nails Inside or Outside

Do Not Stack Chairs - they break!

Furnishings may NOT be removed from the building!

The Piano may NOT be moved!

No Nails, Screws, etc. in walls inside or out!

Seating Capacity - Maximum 150

When Leaving:

Turn OFF all lights

Turn OFF all ceiling fans

Turn Off Air Conditioner/Heat

Close ALL Windows

Close & Lock Creekside & Front Doors

If you rearrange furnishings (main table, baptismal fount, etc.) you must replace them to their original positions. **Permission must be granted to move furniture other than on platform!**

Remove All Decorations - Dispose of all trash and other materials. **Do not dump anything into the Marsh!**
Leave the Chapel Inside and Outside clean.

Return Keys for Chapel to Pawleys Island Realty Office, no later than Noon next day.

I HAVE READ THE ABOVE AND UNDERSTAND THAT:

- There is no paid staff for the Chapel so these provisions must be adhered to.
- I will be billed for damage or violation of any rules listed above.

APPLICANT SIGNATURE: _____ DATE: _____

Please Respect the Chapel; it is a House of Worship. Over 200 people attend service each Sunday during the summer. Over 50 weddings, Christenings and Memorials are held each year in the Chapel.

\$250 Fee - Checks may be made to: Pawleys Island Chapel

\$90 Cleaning Fee - Checks may be made to Pawleys Island Realty

Cancellations: Refunds will be given minus a 100.00 cancellation fee.

Return completed application to: Pawleys Island Realty Co. LLC, P.O. Box 306, Pawleys Island, SC 29585

This completed form and payments are due within 10 days of booking to secure your reservation.